

S00463 - Financial records

Series Number: S00463

Series Title: Financial records

Dates: 1952-1999

Extent: 2.40 m of textual records

Scope and Content: Series consists of records pertaining to the finances and financial management of the CIBPA Toronto from 1952 to 1999, including its office expenses, bank accounts and mortgages, membership fees, employee salaries and charitable donations. The records in this series include correspondence and notes, as well as ledgers, invoices, audited and pre-audit financial statements, auditor reports, balance sheets, cash flow projections, account activity detail reports, monthly trial balances, reconciliation summaries, cheque register reports, general ledger journal reports, accounts receivable journals, sales journal reports, accounts payable journals, purchase journal reports, cash receipts reports and cash transaction journals.

Restrictions on Access and Access to this series is open, with the exception of the following files:

Use: 2008-011/045 (4), 2008-011/045 (22), 2008-011/045 (27). Access to these files is permitted only through a research agreement.

Arrangement: Series is arranged in chronological order.