

S00375 - Administrative records

Series Number: S00375

Series Title: Administrative records

Dates: 1957-2005, predominant 1983-2004

Extent: 13.4 m of textual records
4 compact disks of textual records
12 computer diskettes
2 Zip disks

Scope and Content: Series consists of the administrative records created and accumulated by Jean Augustine in the course of her activities as a community advocate, activist and volunteer; in her role as an administrator and chair of various local, municipal, provincial, federal and international organizations, associations, boards, committees and conferences; and as a federal politician representing the constituency of Etobicoke-Lakeshore in Ontario. Series is organized into several functional categories used by Augustine herself, including Community Action files ; Parliamentarian files ; Correspondence and subject files ; Trips and conferences; Canadian Association of Parliamentarians on Population and Development; Canada Africa Parliamentary Group; Special Advisor for Grenada; Secretary of State (Multiculturalism); Women's Issues; and Status of Women Canada. Series also includes groups of records related to her election campaign strategies; Black History Month celebrations and promotions; the Sugar Caucus; Anti-racism efforts; her work as a school principal and teacher; her official correspondence, business contacts and the contents of several briefcases.