

S00268 - Daily diaries and e-mail files

Series Number: S00268

Series Title: Daily diaries and e-mail files

Dates: 1969-2003

Extent: 1.9 m of textual records

Scope and Content: Series consist of appointment books kept by Paul Hoffert from 1969 to 1993 that record daily appointment and other engagements. It also includes hard copies of Hoffert's e-mail correspondence arranged by subject that cover his personal life, his business and musical careers as well as his administrative and academic activities.

Arrangement: The e-mail correspondence was originally maintained in a series of ten binders and was arranged in each binder into a series of subject headings such as "copyright", "teaching", "books and publishing", "musicians", "web site" and so on.