

File:	Title:	Date(s):	Note:
<u>Call Number: 2000-007/001</u>			
(1)	radical MOVEMENTS (a DUO publication), A three year plan for the Dance Umbrella of Ontario, 1993-1996		
(2)	radical MOVEMENTS, year 2, 1994-1995		
(3)	radical MOVEMENTS, 1993-1994		
(4)	DANCE 2020, discussion, DANCE links, support, notices, etc., 1994		
(5)	DANCE 2020, documentation, 1994		
(6)	DANCE 2020, community sounding, 1994		
(7)	DANCE 2020, A Vision for the Future of Dance in Toronto, June 25, 1994		
(8)	DUO-ARTS VOTE, 1994-1995		
(9)	ARTS VOTE 94		1 of 2
(10)	ARTS VOTE 94		2 of 2

Call Number: 2000-007/002**OPERATING RECORDS, 1988-1993**

(1)	Lease and Common Tenant Memos re: 553 Queen St.	1991, 1992	
(2)	Price Lists, drafts and original	1988, 1990, 1991-1992	
(3)	Proposal for an organization to deliver administrative and related services to the Independent Dance Community of Ontario (original), March 9, 1988		
(4)	Miscellaneous foundation grants, applications, correspondence	1989-1992	
(5)	Ontario Arts Council, correspondence	1988-1989	
(6)	Metro Toronto, correspondence, grant applications	1989-1990	
(7)	Ontario Arts Council, grant applications	1988-1990	
(8)	Chartered accountant, Sam Lieberman	1989-1991	
(9)	Laidlaw Foundation, correspondence re: assistance, project budgets	1988-1989	
(10)	Canada Council, correspondence	1988-1989	
(11)	Interim report, January 23, 1989		
(12)	Ontario Arts Council, correspondence, grant application	1989-1990	
(13)	Canada Council, correspondence, grant notification	1989-1990	
(14)	Laidlaw Foundation, correspondence, budget information	1989-1990	
(15)	Department of Communications	1989-1990	
(16)	Toronto Arts Council, grant applications	1989-1990	
(17)	Metropolitan Toronto Community Foundation: funds for studio and subsidy series	1989-1991	
(18)	(18) Ministry of Culture and Communications (M.C.C.),	1989-1990	

File:	Title:	Date(s):	Note:
	grant application, equipment budget		
(19)	M.C.C., correspondence, company budget, DUO company profile	1989-1990	
(20)	M.C.C., grant application, art management training	1989-1990	
(21)	Toronto Art Council, correspondence, list of clients, budget info, etc.,	1990-1991	
(22)	Metropolitan Toronto, correspondence, grant application	1990-1991	
(23)	Laidlaw Foundation, correspondence, DUO 90/91 Budget	1990-1991	
(24)	Department of Communications	1990-1991	
(25)	Canada Council, grant application	1990-1991	
(26)	Clients	1990-1991	
(27)	Metropolitan Toronto Community Foundation, funding requests	1990-1991	
(28)	Canada Council Touring Office	1991-1992	
(29)	M.C.C., grant application, art management training	1990-1991	
(30)	M.C.C, management training resumes	1990-1991	
(31)	Toronto Arts Council, grant applications	1991-1992	
(32)	Laidlaw Foundation, funding requests	1991-1992	
(33)	Metropolitan Toronto, correspondence, reports, overviews, etc.	1991-1992	
(34)	Ministry of Citizenship, Culture and Recreation, report on INDE 92	1991-1992	
(35)	Laidlaw Foundation, correspondence	1991-1992	
(36)	(36) Community Foundation for Greater Toronto: funds for studio series, correspondence	1991-1992	
(37)	Canada Council, grant application	1991-1992	
(38)	Ontario Arts Council, Canada Council, assessment	1991-1992	
(39)	Ontario Arts Council, grant application	1991-1992	
(40)	Ontario Arts Council, Experience 92	1992-1993	
(41)	FUTURES PROGRAM, Ministry of Education	1992-1993	
(42)	University of Waterloo DOU agreement	1992-1993	
(43)	Staff and client service agreement	1992-1993	RESTRICTED
(44)	CTG (A British Telecom Company) telephone system	1989	
(45)	DUO service questionnaire	1992	
(46)	DUO service price list	1992-1993	
(47)	Ontario Arts Council, grant application	1992-1993	
(48)	Dance service organizations, correspondence	1992-1993	
(49)	M.C.C., computer equipment	1992-1993	
(50)	Toronto Arts Council, grant application	1992-1993	
(51)	Metropolitan Toronto, grant application	1992-1993	
(52)	FUTURES, employment	1992-1993	
(53)	Summer Experience Program 92, Jane Dalton	1992-1993	

File:	Title:	Date(s):	Note:
(54)	M.C.C., equipment and materials, grant application	1992	
(55)	Ministry of Culture, Tourism and Recreation (MCTR), The 365 Day Garden	1992	
(56)	MCTR, correspondence	1992	
(57)	Canada Council, grant application	1992-1993	
(58)	Canada Council Touring Office	1992	

Call Number: 2000-007/003**OPERATING RECORDS, 1993-1997**

(1)	Ontario Arts Council, grant application	1993-1994	
(2)	Ministry of Culture, Tourism and Recreation (MCTR)	1993-1994	
(3)	Canada Council	1993-1994	
(4)	Toronto Arts Council, grant application	1993-1994	
(5)	Metro Cultural Affairs, grant application	1993-1994	
(6)	Employment agreements: F. Vasko, A. Kazazian, E. Kinlin	1993	
(7)	Laidlaw Foundation, Choreographers Lab	1993-1994	
(8)	Grant preparation service report	1994-1995	
(9)	Ontario Arts Council, correspondence, client organization application form	1994-1995	
(10)	Ontario Arts Council, DUO Experience 94	1994-1995	
(11)	MCTR, arts management training program	1994-1995	
(12)	MCTR, Europe	1994	
(13)	Ontario Arts Council, DUO Experience 94, sponsor applications	1994	
(14)	MCTR, Arts Service Organization (ASO) Support Program, correspondence, minutes, etc.	1994-1995	
(15)	MCTR, Experience 94/95		
(16)	Dance Centre, MCTR and JOCA (Jobs Ontario Community Action),	1994-1995	
(17)	Canada Council	1994-1995	
(18)	Toronto Arts Council (TAC)	1994-1995	
(19)	Metro	1994-1995	
(20)	OAC Training Lab, Video Dance	1995	
(21)	TAC, Training Lab, Video Dance	1995-1996	
(22)	Metro and TAC	1995-1996	
(23)	Dance Centre Steering Committee, Metro	1995-1996	
(24)	MCTR, Experience 95	1995-1996	
(25)	MCTR, ASO	1995-1996	
(26)	New Models information	1995-1996	
(27)	Training Initiatives Program (TIP)	1995-1996	

File:	Title:	Date(s):	Note:
(28)	Canada Council, correspondence	1995-1996	
(29)	Forward Motion	1995-1996	
(30)	OAC, correspondence	1995-1996	
(31)	Toronto Arts Council (TAC)	1996-1997	
(32)	OAC	1996-1997	
(33)	Metro	1996-1997	
(34)	Ministry of Citizenship, Culture and Recreation(MCZCR), Experience 96	1996-1997	
(35)	OAC, Summer Experience	1996-1997	
(36)	MCZCR	1996-1997	
(37)	Human Resources Development Canada, summer career placement	1996-1997	
(38)	Forward Motion, originals	1996-1997	
(39)	Cultural Human Resources Council (CHRC), final report	1996-1997	
(40)	Training Initiatives Program (TIP), Film Lab	1996-1997	
(41)	CHRC, Youth Internship, June 6, 1997		
(42)	Canada Council	1996-1997	
(43)	DUO Survey Analysis	1996-1997	
(44)	Old computer system information	1992-1996	

Call Number: 2000-007/004**PROGRAMS AND PROJECTS, 1988-1992**

(1)	Promotional documents	1988-1989	
(2)	Logo design	1988-1989	
(3)	Mailings	1989	
(4)	Studio Series, general information, (project descriptions	1989-1990	
(5)	Studio Series, October 1989	1989	
(6)	Studio Series, May 1989	1989	
(7)	Studio Series, applications, January 1990	1990	
(8)	Studio Series, notes, correspondence, promotion, January 1990	1990	
(9)	Choreographers Lab, lab reports	1989	
(10)	Choreographers Lab, applications	1989	
(11)	Choreographers Lab, correspondence, notes	1989	
(12)	Studio Series, October 1990	1990	
(13)	Mailing	1990	
(14)	Choreographers Lab, applications	1990	1 of 2
(15)	Choreographers Lab, applications	1990	2 of 2
(16)	Choreographers Lab, lab reports	1990	
(17)	Choreographers Lab, correspondence, notes	1990	

File:	Title:	Date(s):	Note:
(18)	Mailings	1991	
(19)	Studio Series, November 1991	1991	
(20)	Studio Series, notes, correspondence, promotion, November 1991	1991	
(21)	Studio Series, application, notes, April 1991	1991	
(22)	Studio Series, notes, correspondence, promotion, April 1991	1991	
(23)	Studio Series, submissions, February 1991	1991	
(24)	Studio Subsidy Award	January 1991	
(25)	Studio Subsidy Award	March 1991	
(26)	Studio Subsidy Award	June 1991	
(27)	Studio Subsidy Award	October 1991	
(28)	Studio Subsidy Award	December 1991	
(29)	Studio Subsidy Award	July 1990	
(30)	Studio Subsidy Award	January 1990	
(31)	Studio Series, notes, October 1992	1992	
(32)	Studio Series, applications, October 25, 1992	1992	
(33)	Studio Series, promotion, correspondence, May 3, 1992	1992	
(34)	Studio Series, applications, May 2, 1992	1992	
(35)	Studio Series, applications, February 1992	1992	
(36)	Studio Series, promotion, correspondence, notes, February 1992	1992	
(37)	Choreographers Lab, applications	1991	
(38)	Choreographers Lab, lab reports	1991	
(39)	Choreographers Lab, notes, correspondence	1991	
(40)	Choreographers Lab, Letters of Agreement	1991	
(41)	Six month forecasts	1990-1992	
(42)	Studio Subsidy Award	March 1992	
(43)	Studio Subsidy Award	June 1992	
(44)	Candance, Vancouver	1992	
(45)	CAPDO	1991-1992	
(46)	Mailings	1992	
(47)	Studio Subsidy Award	September 1992	
(48)	Studio Subsidy, applications	October 1992	
(49)	Choreographers Lab	1992	
(50)	Choreographers Lab, reports	1992	

Call Number: 2000-007/005**PROGRAMS AND PROJECTS, 1992-1995**

(1)	Studio Subsidy, applications	January 1993	
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File:	Title:	Date(s):	Note:
(2)	Studio Subsidy	April 1993	
(3)	Studio Series, applications	January 1993	
(4)	Studio Series, publicity, notes	February 1993	
(5)	Studio Series, performance	February 1993	
(6)	Studio Series	April 1993	
(7)	Studio Series and Studio Subsidy Forms	n.d.	
(8)	CAPDO	1992-1993	
(9)	Umbrellas	1992-1993	
(10)	Candance, correspondence, material	1993-1994	
(11)	DUO correspondence	1993-1994	
(12)	radical MOVEMENTS, applications	1993-1994	
(13)	DUO advertisements	1993-1994	
(14)	Dance Service Organization (DSO)	1993-1994	
(15)	Hamilton and Region Arts Council	1994-1995	
(16)	Ottawa INDE Needs Analysis	1994-1995	
(17)	Ontario Arts Network	1994-1995	
(18)	DUO Service House Dance Immersions	1994-1995	
(19)	DUO Service Houses, Peterborough	1994-1995	
(20)	The Taler Group, Service House, April 1, 1995	1995	
(21)	DUO Service Houses, M-D	1994-1995	
(22)	The Save Harbourfront Centre Coalition	1994-1995	
(23)	Dance Centre, Ontario Arts Council, Grants to Dance Initiatives (GDI)	March 1994	
(24)	Dance Centre, governance models	1994-1995	
(25)	Dance Centre, general	1994-1995	
(26)	Dance Centre, Human Lingo, miscellaneous	1995-1996	
(27)	Dance Centre, Human Lingo, account history	1995	
(28)	Dance Centre, Human Lingo, publicity, (contains computer disk)	1994-1995	
(29)	Dance Centre, Human Lingo, applications, (H.L. box office manager)	1994-1995	
(30)	MCTR, JOCA, Need Analysis, Resource	1994-1995	
(31)	Dance Centre, Human Lingo Danseries	1994-1995	
(32)	Dance Centre, Human Lingo, contracts	1994-1995	
(33)	Dance Centre, minutes, agendas, reports	1994-1995	
(34)	JOCA Analysis	1994-1995	

Call Number: 2000-007/006**PROGRAMS AND PROJECTS, 1995-1996**

- (1) Space grants

File:	Title:	Date(s):	Note:
(2)	Camera Dance		RESTRICTED
(3)	DUO public relations, Camera Dance technical training lab; Camera Dance Lab,	1995-1996	
(4)	Invoices, fee payment		
(5)	Dance Film Festival information		
(6)	Publicity		
(7)	Week 1 -Lockyer		
(8)	Week 2 -Bernar Herbert		
(9)	Week 3 -Barbara Willis-Sweete		
(10)	Ryerson		
(11)	Applications		
(12)	Call for Trainees		
(13)	Trainees		
(14)	Camera Dance Training Lab the Sequel (draft)		
(15)	Marketing seminar		
(16)	Budget		
(17)	TTA application		
(18)	Faxes and memos		
(19)	Trainers, staff, bios		
(20)	Week 1 invoices		RESTRICTED
(21)	Week 2 invoices		RESTRICTED
(22)	Week 3 invoices		RESTRICTED
(23)	Arts Week open rehearsal		
(24)	Together in Dance, Hamilton and Region Arts Council		
(25)	Peterborough New Dance, Service House		
(26)	Service House, Ottawa		
(27)	Service House, Dance Centre		
(28)	Space grants		
(29)	New Models for Emerging Dance Companies, applications		1 of 2
(30)	New Models for Emerging Dance Companies, applications		2 of 2
(31)	Harbourfront Meeting		
(32)	The Ontario Arts Network		
PROGRAMS AND PROJECTS, 1996-1997			
(33)	Service House		1 of 2
(34)	Service House		2 of 2
(35)	I Dance 2		
(36)	Blueprint for Self Reliance, strategic initiation		
(37)	Ontario Arts Council, Grants to Dance Initiatives Review (GDI)		

File:	Title:	Date(s):	Note:
(38)	Ontario Arts Council, Artists panel, GDI Assessment		
(39)	Ontario's Dance Service Organization		
(40)	Canada Council, June 9 & 10 Meeting	1997	
(41)	Canadian Association of Professional Dance Organization (CAPDO)		

PROGRAMS AND PROJECTS, 1997-1998

(42) Annual Umbrella Meeting

Call Number: 2000-007/007

(1)	Service House		
(2)	Miscellaneous correspondence		
(3)	Service fees		
(4)	Canada Dance Festival		
(5)	Arts Vote, current		1 of 2
(6)	Arts Vote, current		2 of 2
(7)	Arts Vote 97, election committee		

Call Number: 2000-007/008

Miscellaneous Operating Files

(1)	CAL [Conrad Alexandrowicz Theatrical Dance], METRC	1993-1994	
(2)	CAL, Canada Council	1993-1994	
(3)	CAL, Canada Council	1993-1994	
(4)	Copenhagen International Theatre	1994	
(5)	fFIDA, E&I	1994	
(6)	fFIDA, Metro 95 (for fFIDA 95)		
(7)	fFIDA, Department of Canadian Heritage (DCH) and Communications Canada (for fFIDA 95)		
(8)	MCTR	1995	
(9)	fFIDA DCH 94		
(10)	fFIDA, MCTR Summer Experience Program 94		
(11)	fFIDA, Metro, (for fFIDA 94)	1993-1994	
(12)	fFIDA 94, MCTR	1994	
(13)	fFIDA, Metro correspondence	1993	

Publications

(14)	radical MOVEMENTS	1992-1993	
(15)	DANCE 2020, "A Vision for the Future of Dance,"	1993-1994	
(16)	Ontario Dance Service Organizations, Needs Analysis	1992-1993	
(17)	DUO publications, general, miscellaneous (radical		

File:	Title:	Date(s):	Note:
	MOVEMENTS, 1993-1996)		
(18)	radical MOVEMENTS	1994-1995	
(19)	Miscellaneous	1995	

Call Number: 2000-007/009

(1)	DUO Press	1988-1989	
(2)	Grant Deadline Chronology	1992	
(3)	DUO brochures	[1980-1999]	
(4)	DUO handbooks		1 of 2
(5)	DUO handbooks		2 of 2
(6)	DUO originals	1996, 1997	
(7)	DUO data	1998, 1999	
(8)	DUO data	1998, 1999	
(9)	DUO data renewal	n.d.	
(10)	DUO data subscribers	1998	
(11)	DUO publication	1995-1996	
(12)	forward motion (commencing) July 1, 1996		

Call Number: 2000-007/010**SPECIAL PROJECTS 1997-1999, CAFÉS 1997-1999,**

(1)	DUO Cafes, Ottawa	1998	
(2)	DUO Cafes	1998-1999	
(3)	DUO Cafes, flyers	n.d.	
(4)	DUO Cafes	1999-2000	
(5)	Dance Award, April 1999	1999	
(6)	Contracts, DUO requisitions, information	1997-1999	
(7)	Flyers, 2000 calendars, bookmarks, etc.		
(8)	Miscellaneous: memos, faxes, etc.		1 of 2
(9)	Miscellaneous: memos, faxes, etc.		2 of 2

Call Number: 2000-007/011

(1)	DUO forward motion, Talking Dance	1996	
(2)	DUO forward motion, Outreach	1997	
(3)	Artsweek, I DANCE 2: final report, flyers	1996	
(4)	Artsweek	1996	
(5)	Artsweek, dance, travels, flyer	1996	
(6)	Skycable Ontario	1997	
(7)	angikam dance initiative (DUO special project)	1997-1998	
(8)	South Asian Master Class, Teacher Collective	1997	

File:	Title:	Date(s):	Note:
(9)	Theatre Ontario	1997	
(10)	Legacies In Dance, A Classical Dance Festival	1998	
(11)	Madam Dai Ai-Lian (China), Celebration of Asian Dance	1997	
FINANCIAL RECORDS, 1992-1997 [CLOSED]			
(12)	Audit Prep	1992-1993	RESTRICTED
(13)	Ledger, statements, journals	1992-1993	1 of 2; RESTRICTED
(14)	Ledger, statements, journals	1992-1993	2 of 2; RESTRICTED
(15)	Insurance	1992	
(16)	Proposed Plan of Group Insurance	1992	RESTRICTED
<u>Call Number: 2000-007/012</u>			
(1)	Publicity contract between DUO and Shula Saltzman (choreographer)	[1993]	
(2)	Financial information	1993-1994	RESTRICTED
(3)	GST and Revenue Canada Returns	1993-1994	RESTRICTED
(4)	Administration Clients	1993-1994	RESTRICTED
(5)	Publicity Service Agreements	1993-1994	RESTRICTED
(6)	Miscellaneous: financial correspondence, agreements, ledger, etc.	1993-1994	RESTRICTED
(7)	Human Lingo, financial information, September 1994	1994	
(8)	CAL budgets	1994-1995	RESTRICTED
(9)	Amended contract: Nine Women	1993	
(10)	DUO Bank investigation	1993, 1994	RESTRICTED
(11)	Office insurance	1994	
(12)	OAC, CC, Metro, awarded grant information	1994	
(13)	Administration contracts	1994-1995	RESTRICTED
(14)	Toronto Theatre Alliance, memberships,	1994-1995	
(15)	Financial statements, June 30, 1995		
(16)	radical MOVES program: support, space grants, etc.,	1996	
(17)	Client yearly breakdown	1995-1996	
(18)	PR contracts	1996-1997	RESTRICTED
(19)	Miscellaneous 1996: financial statements, etc.	1996	RESTRICTED
Video Lab			
(20)	General ledger, all accounts	1995, 1996	RESTRICTED
(21)	Memos, correspondence	1995-1996	
(22)	Financial records	1995-1996	RESTRICTED
(23)	Miscellaneous financial records	1995-1996	RESTRICTED
<u>Call Number: 2000-007/013</u>			

File:	Title:	Date(s):	Note:
DUO CONTRACTS, 1993-1997 - CLOSED			
(1)	Administration Service contracts	1996-1997	RESTRICTED
(2)	Administration Service contracts	1995-1996	RESTRICTED
(3)	La Dalia International Flamenco & Classico Espanol Dance Theatre	[1997-1998]	RESTRICTED
(4)	Administration Service contracts	1994-1995	RESTRICTED
(5)	Administration Service contracts	1993-1994	RESTRICTED
(6)	PR contracts	1996-1997	RESTRICTED
(7)	PR contracts	1995-1996	RESTRICTED
(8)	PR contracts	1994-1995	RESTRICTED
(9)	PR contracts	[1995-1996]	RESTRICTED
(10)	Staff contracts	1992-1993	RESTRICTED
(11)	Staff contracts	1994-1995	RESTRICTED
<u>Call Number: 2000-007/014</u>			
(1)	Staff contracts	1993-1994	RESTRICTED
(2)	Staff contracts	1996-1997	RESTRICTED